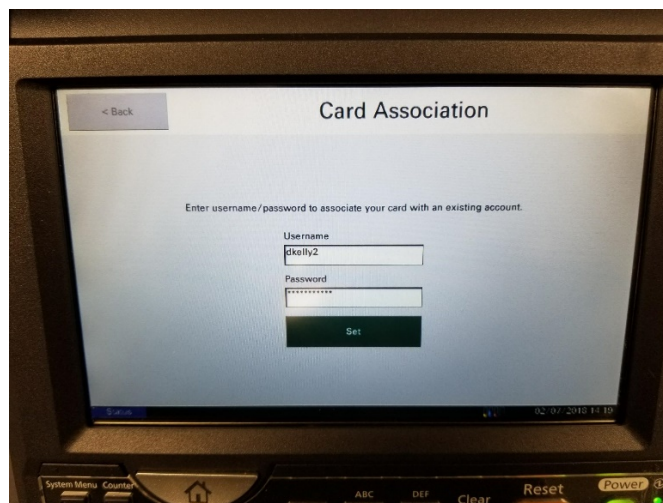


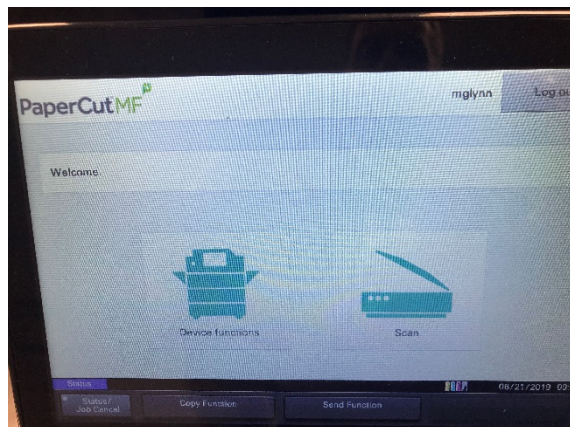
PaperCutMF for Kyocera MFD instructions:

Signing In / Badge Authentication

1. Sign in.
 - a. You can enter your network credentials every time, or:
 - b. Scan your ID / key card. You must associate it with your account the first time you scan.
 - i. Scan your card.
 - ii. Enter your network credentials. Don't include the domain (gc\x or x@gulfcoast.edu).

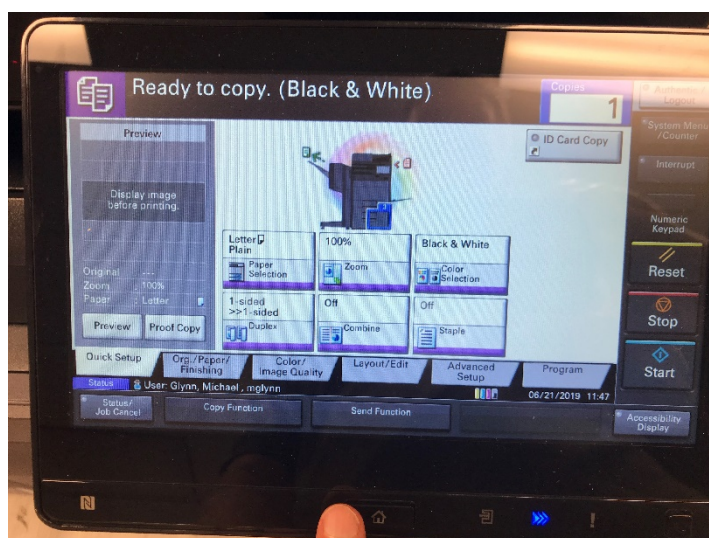


2. After signing in, you will see this screen.
 - a. Print Release- Ensures secure printing. Requires users to physically stand at the printer before the output appears in the tray, protecting confidential information.
 - b. Device functions – takes you to a familiar interface for copying.
 - c. Scan – Scan to Email using a simplified interface.

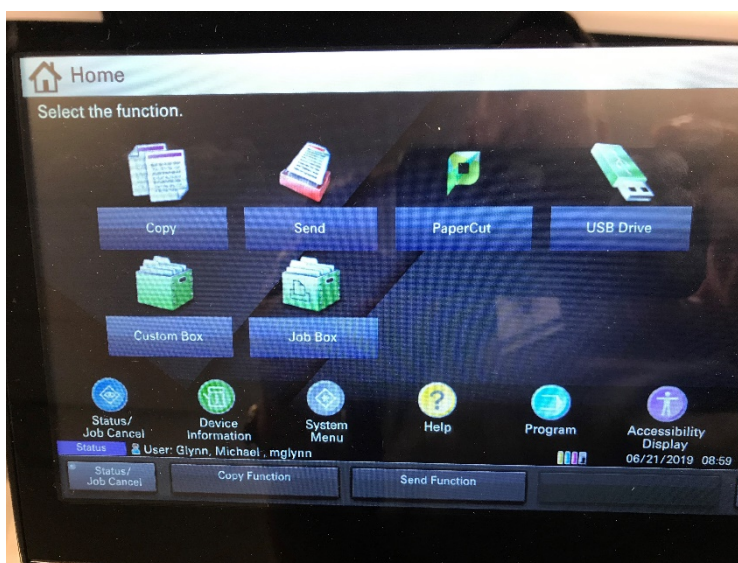


Device Functions (Copy or reach original Kyocera Menu)

3. If you select Device functions from the menu, you will be presented with the Copy dialog.
 - a. If you press the Home button while on this screen, you will reach the normal Kyocera menu.



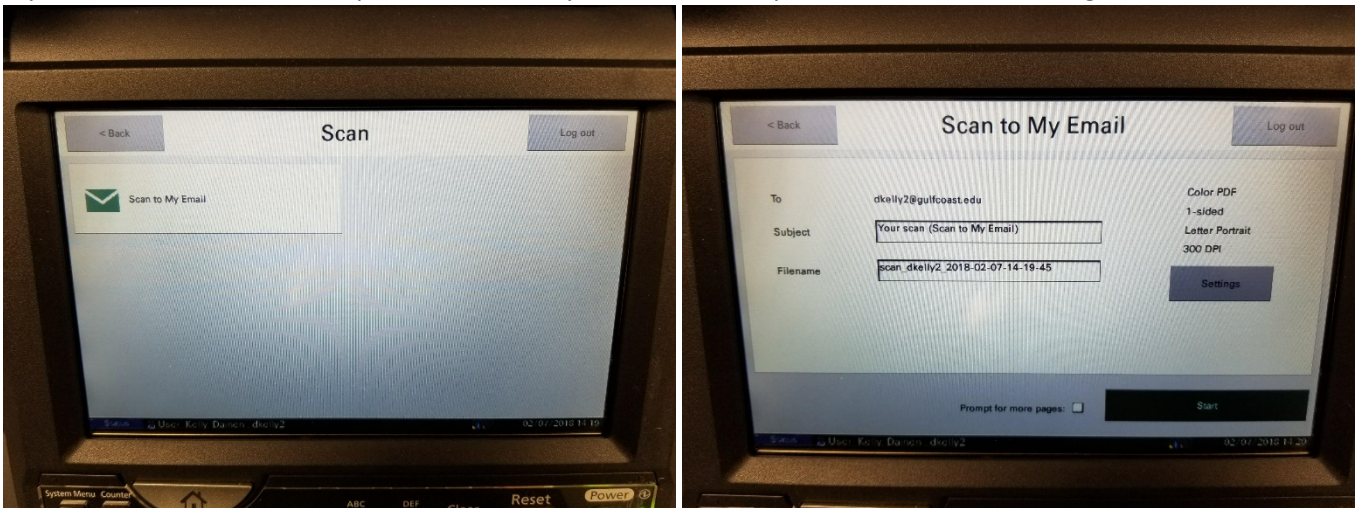
3: Pressing the Home button from the Copy dialog.



3a: The "normal" Kyocera menu.

Scan to My Email

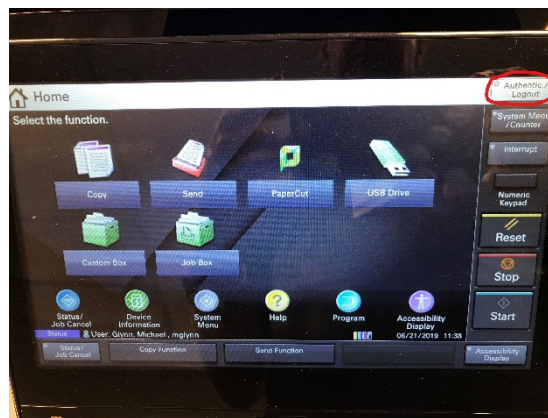
4. If you select Scan from the PaperCutMF menu, you will see a simplified Scan-to-Email dialog.



5. Choose "Scan to My Email", fill in the info / adjust settings on the next page, and choose "Start".

Signing Out

6. When you are finished, be sure to use the "Log out" button on the top-right of the menus.



6: The Authentication / Logout button.