Purpose: MS 365 Flow/Power Automate Quick Start Guide

Microsoft Flow / Power Automate

Microsoft Flow is a service to use ITTT automation (If This Then That) to create automated workflows between your favorite apps and services to synchronize files, get notifications, alerts, collect data and more.

https://docs.microsoft.com/en-us/power-automate/

Videos:
https://www.youtube.com/watch?v=Et_ANNPQT6g
https://www.youtube.com/watch?v=juSuX2eOh5Y

Power Automate is an online workflow service that automates actions across the most common apps and services.
In this module, you will:
- Create a flow that automatically saves email attachments
- Learn how to create a button flow to send yourself a reminder

Here is 11 steps to review:
https://docs.microsoft.com/en-us/learn/modules/get-started-flows/1-introduction
- Introducing Power Automate - 10 min
- Create your first flow - 7 min
- Learn to use the Power Automate mobile app - 8 min
- Receive text and email notifications from flows - 5 min
- Copy files with flows - 5 min
- Create recurring flows - 5 min
- Send an email when a tweet is posted - 5 min
- Create team flows - 7 min
- Troubleshoot flows - 8 min
- Check your knowledge - 6 min
- Summary - 2 min

Prerequisites
- Signed up for Power Automate
- Have a OneDrive for Business account

This module is part of these learning paths
- ➢ Automate a business process using Power Automate
- ➢ Learn the basics of Power BI Desktop, Power Automate, and Power Apps
- ➢ Prepare to complete the Project Specialist Technical Achievement