

**FINAL
MINUTES**

**REGULAR MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE
July 22, 2021**

10 a.m.

William C. Cramer, Jr. Seminar Room

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| Members Present | Tom L. Lewis (presiding), Boyd K. Bulger, Donald R. Crisp, Frank A. Hall, C. David Powell, Floyd D. Skinner, David P. Warriner, Dr. John R. Holdnak, and Mr. Derrick Bennett |
| Absent | Steve D. Millaway, Joe K. Tannehill, Jr. |
| 1. Call to Order | 1.1 Mr. Lewis called the meeting to order at 10:02 a.m. |
| Invocation | 1.2 Mr. Bennett gave the invocation. |
| Pledge of Allegiance | 1.3 Mr. Hall led the pledge of allegiance to the American flag. |
| Election of Officers | 1.4.1 Trustee Lewis relinquished the chair to Vice Chair Warriner, who accepted nominations for board chair for 2021-2022. Mr. Powell nominated Mr. Lewis. No other nominations were offered, Mr. Hall seconded the nomination, and Mr. Lewis was reelected board chair on a vote recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

1.4.2 In response to Mr. Lewis's call for nominations for board vice chair, Mr. Crisp nominated Mr. Warriner. There being no other nominations, Mr. Powell seconded, and Mr. Warriner was elected board vice chair for 2021-2022 on a vote as recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye. |
| Welcome to Guests | 1.5 Mr. Lewis welcomed guests: Mr. John Skaggs, United States Navy; Col Elizabeth Harwood, Tyndall Air Force Base; Mr. Trey Hutt, president, Gulf Coast State College Foundation, Inc.; Mr. Brian Baillif, chair, Faculty Senate; Ms. Sophie Theiss, president, Student Government Association; Dr. Cheryl Flax-Hyman, vice president, Institutional Effectiveness & Student Affairs; Dr. Holly Kuehner, Chief Academic Officer; and Mr. John Mercer, Chief Business Officer. |
| Hearing of Citizens | 1.6 No citizens answered the call to appear before the board. |

**Special
Presentation**

1.7 Dr. Holdnak invited Mr. Mark McQueen, Panama City City Manager; Mr. Trey Hutt, president, Gulf Coast State College Foundation; Dr. Sean Preston, executive director, Gulf Coast State College Foundation; Mr. William C. Cramer, Jr, Gulf Coast Guarantee Campaign Chair; and DBOT Chair Tom Lewis to join him at the podium. Dr. Holdnak acknowledged the many years of loyal support by the City of Panama City to the College. On behalf of the City of Panama City, Mr. McQueen presented a contribution of \$200,000 (\$50,000 per year for the next four years) as their pledge toward the Gulf Coast Guarantee program. He stated he was excited the city was part of this endeavor to reinvest dollars from the American Rescue Plan into its own citizens to break down the barriers of continuing their postsecondary education opportunities. Dr. Holdnak thanked Mr. McQueen and the City of Panama City for their belief in the need to support education and economic development in this area. He stated this donation, over the years, will touch the lives of thousands of graduating seniors in our service district.

Mr. Cramer then gave an update on the Gulf Coast Guarantee campaign stating to date they have raised \$595,000. He also thanked the City of Panama City as this is the first time a municipality has stepped forward to donate dollars to a scholarship fund, and hopefully other cities will follow and donate as well.

**2. Trustee
Comments**

2.1 Mr. Crisp reminisced about his 60th class reunion he recently attended in Marianna, stating he is amazed at the level of commitment colleges such as Gulf Coast and Chipola, provide for their communities. He went on to say it is the extended services the colleges provide that makes a difference in the communities they serve. Mr. Bulger commented on the recent Health Clinic services provided by GSCS nursing students and how it reflects the College's vision. Mr. Hall reflected on his time as a student at Gulf Coast and now as a trustee. He commented on how great leadership at Gulf Coast is evident when he is out in the community. Mr. Skinner stated that although he is not a product of a Florida community college, his children and their spouses began their college education at Gulf Coast. Mr. Warriner commented how amazing it is to see the progress occurring in this area and congratulations to everyone for their efforts. With the resurgence of COVID-19 he urged everyone to get vaccinated if they can and to be mindful of their surroundings. Mr. Lewis stated he had eye surgery on Wednesday and to bear with him while he tries to adjust.

**Attorney's
Report**

2.2 Attorney Bennett had no report.

**GCSC
Foundation, Inc.
President's
Update**

2.3 Mr. Trey Hutt, president, GCSC Foundation, Inc., asked everyone to keep Larry and Nancy Dantzler in their prayers regarding the recent loss of their son.

He reported the Foundation has achieved another milestone as their net assets are \$38.5 million. He reported the Foundation Annual Dinner scheduled for September 18, 2021, has been moved to Edgewater Beach Resort, tables are available. The Annual Golf Tournament is scheduled for November 9, 2021, at Shark's Tooth Golf Club, sponsorships are available. Mr. Hutt thanked Ms. Katie McCurdy and Ms. Dottie Terryn for their support in cleaning out a full storage shed and also thanked Mr. Derrick Bennett and Trustee Powell for their assistance with introductions for Dr. Preston.

**Honorary
Trustee Updates**

2.4.1 Mr. Skaggs, attending for CDR Foster, reported kids from the military base who recently attended the STEM camps on campus were excited and provided positive feedback. He stated the base has been asked to scale back activities and tour requests due to rising numbers of COVID-19 cases in the area.

2.4.2 Col Harwood introduced herself stating she was not new to Tyndall Air Force Base but new to the job. She gave a report on the rebuild efforts at the base and was looking forward to working alongside the college in future endeavors.

Next Meeting

2.5 The next regular meeting of the District Board of Trustees is set for Thursday, September 16, 2021, at 10 a.m. in room 176 of the Emergency Operations Center at the North Bay Campus.

3. SGA Report

3.1 Ms. Sophie Theiss, president, Student Government Association (SGA), introduced Ms. Marisa Weiman, SGA Events Coordinator. Ms. Theiss then reported that SGA has been receiving membership applications, which is exciting to see people returning to campus. She also reported the first issue of *The Gull's Cry* newsletter has been published and from the feedback they have received, it seems everyone enjoyed it. As it is the end of the summer, she stated the E-board has been taking things a bit slower in order to focus on their finals, but all are looking forward to the fall semester.

Program Focus

3.2 Dr. Holdnak introduced Dr. Kelli Walsingham, dean, Student Life, to present this month's Program Focus. Dr. Walsingham thanked the trustees for their support and introduced Mr. Tyler Younger, head baseball coach. Coach Younger thanked the trustees for allowing him to return to Gulf Coast, as he was the assistant baseball coach and then left to go coach at Mississippi State. He stated he and his wife were excited when the head coach position became available as they wanted to return to the area and to the college, stating it is a very family

oriented place to work. He said now that he is fresh off the NCAA National Championship win, he is ready to recruit, play ball, and produce great student-athletes for Gulf Coast.

4. Consent Agenda

The items on the consent agenda are routine business, state directives, and/or compliance items. Mr. Lewis asked if there were any items trustees would like pulled from the Consent Agenda for further discussion. No requests were made; therefore, the following recommendations were presented for approval on the Consent Agenda.

Minutes

4.1 June 24, 2021, DBOT monthly meeting.

Personnel

4.2 Professional Services

Employment

Alyssa K. Bell, Academic Support Lab Tutor, Language & Literature, Academic Affairs, effective August 16, 2021 – May 6, 2022, 9-month salary of \$28,185. Ms. Bell fills the position vacated by the resignation of Melannie S. Donnahee.

James R. Blais, Assistant Professor, Language & Literature, Academic Affairs, effective August 16, 2021 – May 6, 2022, 9-monthly salary of \$39,658.32. Mr. Blais fills the position vacated by the retirement of Henry M. Smith.

Tania L. Bowen, Pathway Navigator, Student Engagement, Institutional Effectiveness & Student Affairs, effective July 8, 2021 – June 30, 2022, annualized salary of \$40,286. Ms. Bowen fills the position vacated by the resignation of Richard N. Hinton.

Taylor R. Holmes, Coordinator, Student Activities, Student Life, Institutional Effectiveness & Student Affairs, effective July 8, 2021 – June 30, 2022, annualized salary of \$49,100. Ms. Holmes fills the position vacated by the resignation of Raymond C. Mullinax, Jr.

Christine J. Katzberger, Assistant Professor, Nursing, Health Sciences, Academic Affairs, effective August 16, 2021 – May 6, 2022, 9-monthly salary of \$48,081. Ms. Katzberger fills the position vacated by the resignation of Rebecca L. Leach.

Kathleen M. McConnell-Miller, Head Women's Basketball Coach, Student Life, Institutional Effectiveness & Student Affairs, effective July 1, 2021 – June 30, 2022, annualized salary of \$75,000. Ms. McConnell-Miller fills the position vacated by the resignation of Cayla S. Petree.

Tiffany M. Messick, Assistant Professor, Language & Literature, Academic Affairs, effective August 16, 2021 – May 6, 2022, 9-monthly salary of \$41,591.68. Ms. Messick fills the position vacated by the resignation of Douglas A. Wells.

Vincent K. Pelligrino, Temporary Assistant Professor, Visual & Performing Arts, Academic Affairs, effective August 16, 2021 – May 6, 2022, 9-monthly salary of \$39,658.32. Mr. Pelligrino fills the position vacated by the resignation of Fount H. Rion, IV.

Emily M. Speakman, Instructional Assistant Coordinator, Radiography, Health Sciences, Academic Affairs, effective July 13, 2021 - June 30, 2022, annualized salary of \$54,262.20. Ms. Speakman fills the position vacated by the reclassification of Lacy M. Newsom.

Kayley J. Thomas, Assistant Professor, Language & Literature, Academic Affairs, effective August 16, 2021 – May 6, 2022, 9-month salary of \$45,530. Ms. Thomas fills the position vacated by the resignation of Matthew C. Wells.

Brittany N. Wood, Instructional Assistant Coordinator, Surgical Services, Health Sciences, Academic Affairs, effective July 13, 2021 – June 30, 2022, annualized salary of \$57,234.60. Ms. Wood fills the position vacated by the resignation of Michelle L. Barber.

Liliana A. Zamora, Instructional Coordinator, EMS, Public Safety, Academic Affairs, effective July 31, 2021 - June 30, 2022, annualized salary of \$80,876. Ms. Zamora fills the position vacated by the resignation of Stephen P. White, Jr.

Reclassification

Jordan W. Hale, from Senior Administrative Assistant to Academic Program Support Specialist, Business & Technology, Academic Affairs, effective July 6, 2021 - June 30, 2022, annualized salary of \$37,422. Mr. Hale fills the position vacated by the resignation of Mellany S. Stone.

Betty E. McKinnie, from Professor to Division Chair, Language & Literature, Academic Affairs, effective July 1, 2021 - June 30, 2022, annualized salary of \$90,863. Ms. McKinnie fills the position vacated by the passing of Michalle T. Barnett.

Michael A. Kandler, from Head Baseball Coach/Athletic Director to Athletic Director, Wellness & Athletics, Student Life, Institutional Effectiveness & Student Affairs, effective June 2, 2021 - June 30, 2021, no change in salary. This is a result of a reorganization of the department.

Kimberly A. Krutcek, from Assistant Manager to Manager, Media Services, Information Technology Services, Administration & Finance, effective July 1, 2021 - June 30, 2022, annualized salary of \$49,500. This is a reclassification of the existing position.

George R. Sasser, from Adjunct to Clinical Manager, Instructional Surgical Services, Health Sciences, Academic Affairs, effective July 13, 2021 – June 30, 2022, annualized salary of \$47,600. This is a newly created position.

Scott T. Spencer, from Senior Administrative Assistant to Academic Technology Specialist, Mathematics, Academic Affairs, effective July 1, 2021 - June 30, 2022, annualized salary of \$38,106. This is a reclassification of the existing position.

Resignation

Michael T. Glynn, Network System Specialist, Information Technology Services, Administration & Finance, effective August 31, 2021.

Kathleen M. McConnell-Miller, Head Women's Basketball Coach, Student Life, Institutional Effectiveness & Student Affairs, effective July 12, 2021.

Mia C. Neely, Pathway Navigator, Student Engagement, Institutional Effectiveness & Student Affairs, effective August 13, 2021.

Micah K. Pelham, Instructional Design Specialist, Online Learning & Library Services, Academic Affairs, effective July 19, 2021.

Fount H. Rion, IV, Assistant Professor, Visual & Performing Arts, Academic Affairs, effective June 18, 2021.

Career Services

Employment

Belinda S. Adams, Senior Cashier (Grade S210), Business Affairs, Administration & Finance, effective July 21, 2021, hourly rate of \$17.48. Ms. Adams fills the position vacated by the resignation of Ashley N. Gary.

Jovan Scott, IT Technician I (Grade S220), Information Technology Services, Administration & Finance, effective July 13, 2021, hourly rate of \$17.58. Mr. Scott fills the position vacated by the reclassification of Pavlo Shanin.

Reclassification

Jenna M. Brabham, from Senior Bookkeeper, Travel to Senior Procurement Assistant (Grade S210), Business Affairs, Administration & Finance, effective July 1, 2021, no change in salary. Ms. Brabham fills the position vacated by the reclassification of Brenda S. Washington.

Trichardo A. Davis, from Lead Groundskeeper to Groundskeeper (Grade S170), Facilities Management, Administration & Finance, effective July 9, 2021, no change in salary. This is a reclassification of the existing position.

Stephanas Robinson, from Supervisor, Grounds to Supervisor, Grounds Services (Grade S220), Facilities Management, Administration & Finance, effective July 1, 2021, hourly rate of \$22.20. This is a reclassification of the existing position.

Pavlo Shanin, from IT Technician I to IT Technician II, Media Services (Grade S240), Information Technology Services, Administration & Finance, effective July 12, 2021, hourly rate of \$20.65. This is a reclassification of the existing position.

Barry K. Taylor, from Supervisor, Custodian to Supervisor, Custodial Services (Grade S220), Facilities Management, Administration & Finance, effective July 1, 2021, hourly rate of \$19.22. This is a reclassification of the existing position.

Brenda S. Washington from Senior Procurement Assistant to Facilities Management Administrative Assistant (Grade S190), Facilities Management, Administration & Finance, effective July 1, 2021, no change in salary. This is a reclassified position due to the resignation of Whitney A. Dallas

Resignation

Angela J. Patterson, Testing Assistant, Student Engagement, Institutional Effectiveness & Student Affairs, effective June 15, 2021.

Contract Ratifications	4.3	Submitted Contract Ratifications include 62 instructors of noncredit courses for a total of \$117,603.84.
Overloads/ Adjunct Pay	4.4	Summer 2021 June Exceptionals Monthly and Biweekly Overloads and Adjunct Pay includes 48 instructors of credit classes for a total of \$56,053.42.
Purchase Order Activity	4.5	The Expenditure Report for June 1-30, 2021, was provided for review.

- Obsolete Property** **4.6** The listing of two items deemed obsolete and no longer serve the needs of the College’s students or staff was provided for approval to remove them from the college’s inventory.
- 2021-22 Restricted Current Fund (Fund 2) Budget** **4.7** The 2021-22 Restricted Current Fund (Fund 2) budgets, noting the amendment would establish the following budgets:
- #J2200007, GCSC Foundation Mini Grants
 - Natural Science Spectrometer
 - Surgical Instrumentation
 - Natural Science - Greenhouse
- 2021-22 Auxiliary Fund (Fund 3) Budgets** **4.8** The 2021-22 Auxiliary Fund (Fund 3) budgets, noting the amendment would establish the budgets for auxiliary services for the year:
- Panama City Bookstore
 - Gulf/Franklin Campus Bookstore
 - WKGC
- 2021-22 Loan and Endowment Fund (Fund 4) Budgets** **4.9** The 2021-22 Loan and Endowment Fund (Fund 4) budget, noting the amendment would establish the projected short-term emergency loan budget for the year.
- 2021-22 Scholarship Fund (Fund 5) Budgets** **4.10** The Scholarship Fund (Fund 5) budgets, noting the amendments would establish and/or amend the budgets for projected student assistance fund programs for the year:
- Supplemental Educational Opportunity Grant (2019-2020)
 - PELL Grant (2020-2021)
 - PELL Grant (2021-2022)
 - Florida Academic Scholar Grant (2021-2022)
 - Florida Top Scholar Grant (2021-2022)
 - Florida Vocational Gold Seal Grant (2021-2022)
 - Florida Medallion Grant (2021-2022)
 - Florida Student Assistant Grant (2021-2022)
 - Florida Student Assistant Grant – Career Ed (2021-2022)
 - FL Children of Deceased/Disabled Veterans Grant (2021-2022)
 - Florida First Generation Matching Grant (2021-2022)
 - Florida Honorably Discharged Assistance Grant (2021-2022)
 - Student Financial Aid Fees (2021-2022)
 - Financial Aid Fees PSAV (2021-2022)
 - SGA Theatre Scholarships (2021-2022)
 - GCSC Foundation General Scholarships (2021-2022)

Recommendation of Approval to Serve as 2021-22 Fiscal Agent for Programs in the Agency Fund (Fund 6) Budget **4.11** Gulf Coast State College serves as the fiscal agent for programs/entities supporting the College's Mission (Agency Fund 6) such as the Federal Stafford (Direct) Loan Program and CareerSource Gulf Coast. The College does not budget revenues and expenses for these funds, but does hold them in individual accounts, designated as Deposits Held in Custody for Others, and disburses them as instructed by the owner.

2021-22 Unexpended Plant Fund (Fund 7) Budgets **4.12** The 2021-22 Unexpended Plant Fund (Fund 7) budgets, noting the amendments would establish the appropriation budgets for the year:

- Student Capital Improvement Fees
- Student Technology Fees
- Capital Outlay & Debt Service Appropriation
- Fixed Capital Outlay Appropriation - STEM

2021-22 Debt Service Plant Fund (Fund 8) Budgets **4.13** The Debt Service Plant Fund (Fund 8) budget for 2021-22, noting the amendment would record the budget for payment of capital outlay bonds issued on behalf of the college and administered by the State Board of Administration and Department of Bond Finance.

Mr. Hall moved to accept the consent agenda items 4.1 through 4.13 as presented. Mr. Crisp seconded, and the vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

5. Action Items

Tentative Approval of Manual of Policy Changes **5.1** Dr. Holdnak requested this item be tabled for further review by college personnel.

Recommendation of Approval of Amendment 1 to the Florida Architects STEM Facility Contract **5.2** Trustees were asked to approve Amendment 1 to the Florida Architects STEM Facility Contract. Dr. Holdnak stated that in 2013, the college entered into a contract with Florida Architects, Inc. to construct a Science, Technology, Engineering, and Mathematics (STEM) Center on the Panama City Campus to replace the existing Natural Sciences Building, constructed in 1959. The architect had numerous meetings with college personnel to determine their needs for the new building, however, since it has taken eight years to accumulate sufficient funding for the project, the scope of the project has changed significantly and a number of the terms contained in the original contract must be revised.

Dr. Holdnak stated a partial redesign will be required to ensure that the project does not exceed the state funding limitation of \$22.52 million. He reported the architect is ready to proceed as soon as the proposed amendment has been approved by the board. Dr. Holdnak summarized

the changes, which have been reviewed and confirmed as needed by college staff, to include renovation of the existing labs into classrooms, demolition of the classroom wing of the existing building, and construction of a new building. Dr. Holdnak recommended approval of Amendment 1 to the 2013 Florida Architects, Inc. STEM Facility Contract as presented not to exceed the stated funding limitation of \$22.52 million.

Mr. Crisp inquired as to the location, design, and scope of the proposed revised STEM building as compared to the previously approved building, including architectural fees. A lengthy discussion followed. Mr. Bulger moved to approve Amendment 1 to the 2013 Florida Architects, Inc. STEM Facility Contract as presented, not to exceed the stated funding limitation of \$22.52 million. Mr. Warriner seconded and the vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

Dr. Holdnak then stated at the August 19, 2017, DBOT workshop, trustees approved the location of the STEM building to be adjacent to the Advanced Technology Center. Dr. Holdnak requested trustees rescind this vote and direct the president and staff to work with the architect to determine the most cost effective location for the revised STEM building. Discussion followed. Mr. Hall moved to rescind the August 19, 2017, vote and direct the president and staff to work with the architect to determine the most cost effective location for the revised building. Mr. Warriner seconded and the vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

**Recommendation 5.3
to approve
President
Emeritus**

Dr. Holdnak requested approval of the distinction of *President Emeritus* to Dr. Lawrence W. Tyree. Dr. Holdnak stated that his recommendation is in accordance with Manual of Policy 6.014, section d, “*Service with Distinction.*” He said it was an honor to recommend Dr. Tyree, who demonstrated exemplary performance throughout his tenure as Executive Vice President (July 1975-June 1976) and President (July 1976-February 1988) of then named Gulf Coast Community College. Dr. Holdnak read from his nomination letter stating, “During his tenure at Gulf Coast Community College Dr. Tyree provided significant meritorious service in a number of state, regional, and national higher education leadership roles, achieved significant professional accomplishments, and brought recognition and/or accolades to the college. Dr. Tyree enhanced the climate at Gulf Coast, empowering faculty, staff, and students--the latter, he perpetually reminded, was “our reason for being.” He served as president of the Bay County Chamber of Commerce Board of Directors, president of the Military Affairs Committee, president of United Way of Northwest Florida, charter president of the Community Advisory Board of Bay Medical

Center, and president of the Rotary Club. “Aren’t We Lucky, Bay” was Dr. Tyree’s idea, and he applauded initiatives to help strengthen the regional tourism industry. He dared employees to establish what became the nationally heralded Citizen Leadership Institute, via a \$1,080,000 grant from the W. K. Kellogg Foundation, which had never before funded a community college.” Dr. Holdnak stated these are only a few of the many endeavors accomplished by Dr. Tyree and to name them all would take quite a while. Dr. Holdnak continued reading stating “those privileged to work with Dr. Tyree are not alone in our assessment of his contributions to Gulf Coast—to all of higher education. Suffice it to say, Dr. Larry Tyree’s service to Gulf Coast Community/State College unequivocally epitomizes the definition and intent of the status and title of “*Emeritus*,” and he earnestly recommended it be conferred upon him.”

Mr. Crisp made a motion to approve the distinction of *President Emeritus* to Dr. Lawrence W. Tyree as requested. Mr. Hall seconded the motion and the vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

**Recommendation 5.4
to Approve the
Cancellation of
Previous Board
Approved
Purchase Order
and Reissuance**

Dr. Holdnak indicated at the July 23, 2020, District Board of Trustees meeting trustees approved the purchase order request to Vanguard Modular Building Systems for the purchase of a 60’ by 60’ modular building to support the expansion of the nursing program at the Gulf/Franklin Campus. Purchase order P2200631 was issued on October 6, 2020, and a deposit was submitted to Vanguard Modular Business Systems. Funding was to be provided by the GFC Triumph Nursing Grant.

Dr. Holdnak stated college personnel have been in constant contact with Vanguard personnel regarding the delivery of the modular building but to no avail. To date, no progress has been made by the manufacturer that supplies Vanguard with modular buildings and Vanguard has revised delivery dates several times with little to no justification. Dr. Holdnak continued, stating as of July 12, 2021, Vanguard has confirmed that the manufacturer has yet to even purchase the materials for the project. Dr. Holdnak requested board approval to cancel purchase order P2200631 to Vanguard Modular Building Systems and issue a purchase order not to exceed \$766,840, to Mobile Modular Management Corporation for five (5) 24’x36’ Campus Maker Hybrid Buildings. Pricing is based on Mobile Modular’s bid with Suwannee County Public Schools RFP #20-209. If approved, the purchase order will include delivery, block, and leveling of the five modular buildings. Funding will remain by Triumph grant funds.

Mr. Skinner moved to cancel purchase order P2200631 to Vanguard Modular Building Systems and Mr. Warriner seconded the motion. Mr. Crisp voiced concern regarding the deposit Gulf Coast State College has given Vanguard Modular Buildings and requested the demand for the return of the deposit be included in the motion. Mr. Skinner amended his motion to include cancellation of purchase order P2200631 to Vanguard Modular Building Systems and to request an immediate return of the deposit GCSC has made to them. Mr. Warriner seconded the amendment and the vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

Mr. Crisp then made a motion to authorize the college to issue a purchase order, not to exceed \$766,840, to Mobile Modular Management Corporation for five (5) new or used 24'x36' Campus Maker Hybrid Buildings. Mr. Hall seconded the motion and the vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

**Dual Enrollment
Articulation
Agreements**

5.5

Dr. Holdnak requested board approval of the articulation agreements between the College and the Bay, Franklin, Gulf, Holmes, and Washington County district school boards, along with Covenant Christian School, Faith Christian School, Kaleidoscope School of Discovery, Ohana Institute, and Panama City Advanced School.

Mr. Bulger moved and Mr. Warriner seconded approval of the articulation agreements as presented. The vote was recorded as follows: Bulger, aye; Crisp, aye; Hall, aye; Powell, aye; Skinner, aye; Warriner, aye; and Lewis, aye.

**6. Informational
Items**

**Actual Revenues
and Expenses
Compared to
Budget for Most
Recent
Accounting
Period and YTD**

6.1.1

Mr. Mercer, Chief Business Officer, led a review of year-to-date actual revenues and expenses compared to budget for fiscal year 2020-21 as of May 31, 2021.

Discussion followed regarding grants and the different fund accounts listed on the report.

**Actual YTD
Revenues and
Expenses
Compared to Prior
Year**

6.1.2

Mr. Mercer, Chief Business Officer, led a review of month and year-to-date revenues and expenses compared to two prior years for fiscal year 2020-21 as of May 31, 2021.

**President's
Report**

6.2 Dr. Holdnak reviewed a letter from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) indicating that during its meeting held on June 17, 2021, Gulf Coast State College has been reaffirmed accreditation, with no recommendations. The institution's next reaffirmation will take place in 2031 unless otherwise notified. Dr. Holdnak stated this is the first time the college has received no additional reports/recommendations from a visiting SACSCOC team.

Dr. Holdnak also reported:

- COVID vaccination opportunities on campus,
- The college is working with PanCare and will provide space for an on-campus clinic. The clinic will be open to students, employees, and community members,
- The Commodore Club is soliciting memberships,
- The college has been highlighted many times in the *Hearts for Heroes* documentary,
- The college will be closed on August 18 for an in-service day, trustees are invited to attend the all-employee meeting at 9:30 and an ice cream social at 4:00.

Dr. Holdnak gave a COVID-19 campus update, stating the college continues to follow CDC guidelines, requesting students to social distance, asking the non-vaccinated to wear masks, and urging the vaccinated to continue to wear masks for the safety of themselves and others. Discussion followed. The foremost item is to continue efforts keeping students as safe as possible.

**7. Good of the
Order**

7.1 Mr. Lewis invited trustees to attend the following Gulf Coast events:

- RN-BSN Pinning Ceremony, 7 p.m., July 29, Amelia Center Theatre
- Practical Nursing Pinning Ceremony, 6 p.m. EST, August 5, Gulf/Franklin Campus, Building A
- EMT and Paramedic Class Graduations, 1 and 3 p.m., August 6, Advanced Technology Center
- 7th Annual Commodore Classic Golf Tournament, 8 a.m., September 10, Panama Country Club

8. Adjournment

8.1 The regular meeting was adjourned at 11:52 a.m.