

**FINAL  
MINUTES**

**DISTRICT BOARD OF TRUSTEES  
BUDGET AND FINANCE COMMITTEE  
GULF COAST STATE COLLEGE**

**June 17, 2019**

12:40 p.m.  
Private Dining Room, Student Union East

**Members Present:** Jim W. McKnight (presiding), Don R. Crisp, Steve D. Millaway, Ralph C. Roberson, Joe K. Tannehill, Jr., and Dr. John Holdnak

**Others Present:** Leslie Hapner, John Mercer, and Dottie Terryn (recording)

**1. Call to Order** Mr. McKnight called the meeting to order at 12:40 p.m.

**2. Budget Update** Mr. McKnight called on Dr. Holdnak to present the proposed 2019-20 Gulf Coast State College Unrestricted Current Fund (“Fund 1 or General Operating Fund”) Budget to the Committee.

Dr. Holdnak presented a summary of the 2019-20 Budget Assumptions and 2019-20 Proposed Budgets.

Highlights of the proposed 2019-20 budget include:

- No tuition or fee increase.
- Enrollment based on 15 percent decrease compared to FY 2017-18 due to Hurricane Michael.
- Actual state appropriations from the 2019-20 General Appropriations Act.
- Estimated Industry Certification Funds for 2019-20.
- Personnel: includes an 8.0 percent increase in insurance beginning in January 2020; a 1.0 percent increase in salaries; and staff salaries adjusted to implement phase three of the compensation study.
- Current expenses are decreased based on prior year and efforts to contain costs.
- Lab fees to be adjusted for program specific consumable costs in accordance with statute.

Following discussion of the proposed 2019-20 College Unrestricted Current Fund (“Fund 1 or General Operating Fund”) Budget, Mr. Tannehill moved and Mr. Crisp seconded the motion to accept the budget as presented and recommend it for approval to the full board at the next regular meeting on June 27, 2019. The vote was recorded as follows: Crisp, aye; Millaway, aye; Roberson, aye; Tannehill, aye; and McKnight, aye.

**3. Adjournment**    The meeting was adjourned at 1:35 p.m.

---

Secretary

---

Chair, District Board of Trustees