

**FINAL**  
**MINUTES**  
**REGULAR MEETING**  
**DISTRICT BOARD OF TRUSTEES**  
**GULF COAST STATE COLLEGE**

**June 29, 2017**

10 a.m.

William C. Cramer, Jr. Seminar Room

**Members Present** Don R. Crisp (presiding), Elizabeth M. Kirvin, Tom L. Lewis, Jim W. McKnight, Steve D. Millaway, Katie L. Patronis, Ralph C. Roberson, Joe K. Tannehill, Jr., David P. Warriner, Dr. John R. Holdnak, and Derrick G. Bennett

**1. Call to Order** 1.1 Mr. Crisp called the meeting to order at 10:02 a.m.

**Invocation** 1.2 Mr. Bennett gave the invocation.

**Pledge of Allegiance** 1.3 Ms. Patronis led those present in the pledge of allegiance to the American flag.

**Welcome to Guests** 1.4 Mr. Crisp welcomed CDR Douglas Huggan, U.S. Navy; Ms. Stephanie Kindos, president, Student Government Association; Ms. Christy Cole, chair, Faculty Senate; Dr. Holly Kuehner, vice president, Academic Affairs; Dr. Melissa Lavender, vice president, Student Affairs; Mr. John D. Mercer, vice president, Administration & Finance; and Mr. Glen McDonald, vice president, Strategic Projects & Economic Development.

**Hearing of Citizens** 1.5 No citizens answered the call to appear before the board.

**Approval of Minutes** 1.6.1 Ms. Patronis moved and Mr. Tannehill seconded approval of the minutes of the regular meeting of May 18, 2017. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

1.6.2 Following discussion of the recommendation by the Presidential Compensation Committee, Mr. Roberson moved and Ms. Kirvin seconded a motion to accept the minutes of their June 14, 2017, meeting as presented. The vote was recorded as follows: Kirvin,

aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**1.6.3** Mr. Tannehill moved and Ms. Patronis seconded approval of the minutes of the June 14, 2017, meeting of the Budget and Finance Committee. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**2. Trustee  
Comments**

**2.1** Mr. Crisp called on each trustee for comments. Mr. Warriner welcomed the new chairs of the Student Government Association and Faculty Senate and the new vice president. While attending the recent Practical Nursing Pinning at the Gulf/Franklin Campus, several students expressed their pride and gratitude for the program to Mr. McKnight. He stated that the nursing program is the crown jewel of the Gulf/Franklin Campus and the Weekend program has become a regional program. Mr. Roberson thanked President Holdnak and his staff for their work with the budget and for addressing the funding shortfall while defending our critical mission of protecting students. Ms. Patronis mentioned that Gulf Coast changes lives and makes the transition to FSU PC easy, specifically mentioning how Gulf Coast changed the life of her husband, Mr. Jimmy Patronis. Ms. Kirvin expressed her excitement about the navigator program and mentioned the article in the Florida College System newsletter. She also commended the Marketing office for the new television commercial and thanked the Foundation for providing for so many who would not otherwise be able to afford college. Mr. Millaway reported that the college is running as smoothly as he has ever seen it. Mr. Crisp spoke to recent graduates who conveyed their excitement to about the high quality, affordable educations they received at Gulf Coast and the opportunities that have been provided to them.

**Attorney's  
Report  
President's  
Evaluation**

**2.2.1** Attorney Bennett shared the results of the annual evaluation of the president's performance and congratulated Dr. Holdnak on an excellent review. He pointed out that the Equity Evaluation was included on the last page of the evaluation.

Mr. McKnight moved and Mr. Warriner seconded acceptance of the evaluation as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**President's  
MOU**

**2.2.2** Attorney Bennett called on Mr. Roberson, chair of the committee reviewing the President's Memorandum of Understanding, and

pointed out that updates to Florida Statutes were included. Mr. Roberson stated that the committee met to review the current MOU and the changes submitted by the President and agreed upon the proposed MOU.

Ms. Patronis moved to accept the Memorandum of Understanding as presented. Ms. Kirvin seconded, and the vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**GCSC  
Foundation,  
Inc. President's  
Update**

**2.3** In President Ginn's absence, Mr. Tom Lewis, GCSC Foundation Trustee Liaison, presented this month's Foundation update. He reported that beginning May 16, 2017, and ending June 26, 2017, the Foundation received approximately \$125,515 in private contributions from the community, noting that the Foundation's assets currently stand at \$31.5 million; year-to-date support funding for the College is approximately \$1.4 million, with \$803,000 expensed for scholarships and \$615,000 for program support; and year-to-date investment activity ending May 2017 reported a gain of \$3.2 million. Mr. Lewis also reported that the Foundation processed 600 scholarship offers totaling \$882,000 that will benefit students attending Gulf Coast in the fall and spring of 2017-18.

In addition, Trustee Lewis announced that the Foundation's Board of Directors approved \$250,000 to the College to cover technology upgrades and expenses and the following programs for 2017-18 totaling \$74,370 in support for the students of Gulf Coast State College:

- Commodore Retention Grant -- \$5,000
- Kids College -- \$4,070
- Bay Education Foundation Book Vouchers -- \$7,800
- College Reach-Out Program (CROP) -- \$2,500
- Foundation Student Assistant Grant -- \$5,000
- Financial Aid Institutional Grant Program -- \$50,000

He stated that the 2017 Foundation Gala netted approximately \$70,000 to go to the "Thanks a Million Campaign."

Mr. Lewis stated that the Shark's Tooth Pairings Party and Golf Tournament would occur November 2-3, 2017.

**Honorary  
Trustee  
Updates**

**2.4** CDR Huggan reported on activities occurring at Naval Support Activity including:

- Independence Day Celebration

- Dive School training for personnel of a ship from the United Kingdom
- Visit by Israeli divers
- Change of Command Ceremony, July 14, 2017
- Tech Expo in August

CDR Huggan expressed his appreciation for the opportunity to serve this great college as an Honorary Trustee. Dr. Holdnak congratulated CDR Huggan on his impending retirement and presented him with several GCSC mementos.

Mr. Crisp noted that Col. Matthew Jefson will attend next month's meeting as the Honorary Trustee representing Tyndall Air Force Base.

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|----------------------|------------|--|
| <b>Next Meeting</b>  | <b>2.5</b> | The next regular meeting of the District Board of Trustees is set for Thursday, July 27, 2017, in the William C. Cramer, Jr. Seminar Room at 10 a.m.   |
| <b>3. SGA Report</b> | <b>3.1</b> | Ms. Kindos reported the Student Government Association has been working on the 2017-18 budget; in an effort to raise funds for charity statewide, all Florida College System student governments will be holding fundraising drives on a district basis, with our district participating in a sneaker drive; and in the fall, the E-Board will attend a conference in Orlando. |
| <b>4. Personnel</b>  | <b>4.1</b> | Trustees were asked to approve professional and career personnel recommendations and advancements.   |

### **Professional Services**

#### Employment

Jennifer G. Barber, Temporary Assistant Coordinator II, Respiratory Therapy, Health Sciences, effective June 2, 2017 – June 30, 2017, annual salary of \$43,032. Ms. Barber fills the position vacated by the temporary reclassification of Julia A. Thomas.

Matthew R. Brock, Assistant Professor, English, Language & Literature, effective August 14, 2017 – May 4, 2018, nine-month contract salary of \$48,066. Mr. Brock fills the position vacated by the resignation of Carol F. Schilling.

Scot L. Kirkland, Assistant Professor, Nursing, Health Sciences, effective August 14, 2017 – May 4, 2018, nine-month contract salary of \$53,517. Mr. Kirkland fills the position vacated by the nonrenewal of Mark L. Davis.

Matthew C. Wells, Assistant Professor, English, Language & Literature, effective August 14, 2017 – May 4, 2018, nine-month contract salary of \$48,066. Mr. Wells fills the position vacated by the retirement of Patti Woodham.

Reclassification

Janice L. Lucas, From LEAD Coalition Director, Workforce Development to part-time Director, 21<sup>st</sup> Century Community Learning Center, effective June 2, 2017, annual salary of \$30,000.

Julia A. Thomas, From Assistant Coordinator II to Temporary Instructional Coordinator III, Respiratory Therapy, Health Sciences, effective June 2, 2017 – June 30, 2017, annual salary of \$61,947. Ms. Thomas fills the position vacated by the FMLA leave of Katrina M. Reese.

Kelly L. Williams, From Academic Support Lab Supervisor to Assistant Professor, English, Language & Literature, effective August 14, 2017 – May 4, 2018, nine-month contract salary of \$50,823. Ms. Williams fills the position vacated by the retirement of Arnold L. Wallace.

Reduction in Force

Jane E. Anslow, Coordinator, Orientation & Advising, Student Affairs, effective June 30, 2017.

Barbara A. Austin, Director, Academic Advising & Success, Student Affairs, effective June 30, 2017.

Jacqueline A. Brooks, Coordinator, Alumni Affairs & Community Events, Corporate College, Workforce Development, effective June 30, 2017.

Grady M. Goodwin, Assistant Coordinator II, Business & Technology, effective May 5, 2017.

Mark L. Olshefski, Coordinator, Criminal Justice Selection Center, Public Safety, effective June 30, 2017.

Resignation

Mary P. Nicholson, Executive Director, Human Resources, Administration & Finance, effective June 9, 2017.

Brandy L. Shaffer, Transition Academic Advisor, Institutional Effectiveness & Strategic Planning, effective June 2, 2017.

Retirement

Kimbally R. Guilford, Assistant Coordinator, Dental Hygiene, Health Sciences, effective June 30, 2017.

Ricky L. Peltz, Systems Support Analyst, Information Technology, effective May 31, 2017.

DROP Completion

Loretta B. Costin, Dean, Occupational Education & Director, Gulf/Franklin Campus, effective June 30, 2017.

**Career Service**

Employment

Brenda M. Mulla, Lifeguard (Grade 3), Wellness & Athletics, effective May 9, 2017, hourly rate of \$8.58.

Reduction in Force

Michelle E. Darko, Switchboard/Receptionist (Grade 6), Business Affairs, effective June 30, 2017.

Carla R. Edwards, Senior Administrative Assistant (Grade 10), Student Affairs, effective June 30, 2017.

Resignation

Eric G. Woodard II, Groundskeeper (Grade 6), Facilities Management, effective June 9, 2017.

Retirement

James E. Greig, Custodian (Grade 6), Facilities Management, effective July 7, 2017.

Following review of the personnel recommendations, Mr. McKnight moved and Mr. Roberson seconded approval as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

- Contract Ratifications**      **4.2**      Trustees were asked to approve Contract Ratifications for a total of \$19,550.57 for noncredit courses and \$59,330.40 for special contracts.
- Overloads/ Adjunct Pay**      **4.3**      Dr. Holdnak requested trustee approval of the Summer 2017 Session A/B and May Monthly and Biweekly Overloads/Adjunct Pay for a total of \$359,763.42.
- Ms. Patronis moved and Ms. Kirvin seconded approval of the contract ratifications as presented and the overloads/adjunct pay recommendations. The vote was recorded as follows: Kirvin, aye; Lewis, aye; Millaway, aye; McKnight, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.
- Obsolete Property**      **4.4**      Trustees reviewed a listing of equipment determined to be obsolete or worthless by the property custodians.
- Mr. McKnight moved and Ms. Patronis seconded approval, and the vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.
- Purchase Order Activity**      **4.5.1**      This month, there were no purchase orders of \$100,000 or greater; however, Dr. Holdnak called attention to three purchase orders for three different purposes to the same company that cleared on the same day.
- 4.5.2**      Trustees reviewed the Expenditure Update for fiscal year 2016-17 for May 1-31, 2017. This item is for informational purposes only.
- Final Approval of Manual of Policy Change**      **4.6**      Dr. Holdnak presented a change to Manual of Policy 5.091, Textbook Affordability and Adoption and requested board approval. This policy is being revised to address changes in Florida laws regarding textbook affordability.
- Mr. McKnight moved to accept the recommendation as presented and Mr. Warriner seconded. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.
- Tentative Approval of Manual of Policy Change**      **4.7**      Trustees were asked to provide tentative approval of a change to Manual of Policy 7.096, Animals on Campus – Use of Service Animals. This policy is being changed to reflect the accommodation of service animals on campus and additional language to prevent feeding of stray and feral animals.

Ms. Patronis moved and Ms. Kirvin seconded tentative approval of the policy change as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**2017-18 College  
Unrestricted  
Current Fund**

**4.8** Dr. Holdnak presented the 2017-18 College Unrestricted Current Fund (“General Operating Fund”) Budget as recommended by the ad hoc Budget and Finance Committee at their meeting on June 14, 2017.

Highlights of the 2017-18 proposed budget include:

- No tuition or fee increase.
- Enrollment based on 2016-17 actuals through May 2017.
- Actual state appropriations from the 2017-18 General Appropriations Act.
- Estimated Industry Certification Funds for 2017-18.
- Personnel: includes an 8 percent increase in insurance beginning in January 2018 and includes no increase in salaries.
- The 2017-18 budget includes the elimination of fifteen permanent positions and two part-time student ambassador positions. It also includes the transfer of two full-time positions and one part-time position to alternative funding sources.
- Current expense based on 2016-17 actual expenditures, reduced by elimination of non-essential expenditures and closed programs.
- Capital expense: reduced for expenditures funded by performance based funding that has not been awarded for 2017-18.
- Contingencies: personnel \$100,000, current expense \$100,000, capital outlay \$100,000.

Following discussion of the proposed budget, Ms. Patronis moved and Mr. Tannehill seconded a motion to approve the 2017-18 College Unrestricted Current Fund Budget as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**Write Off of  
Delinquent  
Accounts**

**4.9** In accordance with College policy, Dr. Holdnak requested trustee approval to write off delinquent accounts that are now two years old in the amount of \$244,625.51. He acknowledged that \$227,038.14, or 93 percent of the total, is the result of state and federal financial assistance awards that flow through the College



to students that do not complete their commitments. Dr. Holdnak reminded trustees that College staff has no discretion in this award process, but is required to repay the award and attempt collection from the students. Collection efforts, including holds placed on all College documents, and the employment of the services of collection agencies will continue.

Mr. McKnight suggested that a trend analysis for the previous couple of years be included in next year's report.

Mr. McKnight moved and Mr. Warriner seconded approval of the charge-off of delinquent accounts as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**June 2017 Five-Year Educational Plant Survey**

**4.10**

Dr. Holdnak presented the June 2017 Five-Year Educational Plant Survey for approval to certify and authorize College staff to submit the report to the Department of Education. The Educational Plant Survey uses state-developed guidelines and software systems to compare the existing facilities space and student stations in inventory with the recommended space and student stations for the instructional programs offered. Included in the Survey are recommendations to renovate, remodel, and repair a number of existing facilities due primarily to age and to purchase adjacent properties.

Ms. Patronis moved and Mr. Roberson seconded a motion to approve the June 2017 Five-Year Educational Plan Survey as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**Awarding of Contract for Campus Improvements Phase 2 Project**

**4.11**

Dr. Holdnak presented the recommendation to award the Contract for Campus Improvements (Parking and Roadways) Phase 2 Project to the low bidder (IFB #7-2016/2017). He stated that three bids were received for the project to provide for demolition of a portion of existing parking and roadways, installation of new and modification of existing underground utilities and infrastructure; installation of new and modification of existing storm water collection systems; installation of new and modification of existing concrete curbs and walkways; brick pavers; asphaltic concrete paving systems; area LED pole lighting and wireless control system; landscaping and irrigation work; and other minor improvements according to project plans and specifications. Dr. Holdnak noted that this project encompasses the roadway and

parking on the east end of the Panama City Campus from the Human Resources Building to Collegiate Drive.

Mr. Warriner moved to approve awarding the Contract for Campus Improvements (Parking and Roadways) Phase 2 Project to the low bidder, C.W. Roberts Contracting, for \$1,997,352, which includes Additive Alternative #1 dealing with monument signs according to the plans. Mr. Roberson seconded, and the vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**Deferral of  
Contract for  
Campus  
Improvements  
Phase 3 Project**

**4.12** Dr. Holdnak presented the request to defer the Contract for Campus Improvements Phase 3 Project, stating that it was the College's intent to solicit bids for both Phase 2 and Phase 3 of the Campus Improvements Project together in an effort to get better pricing on both. However, after meeting with potential bidders and consulting with the College's professionals, it was determined that potential bidders would include a significant cushion of their proposals for Phase 3 to protect against possible materials cost increases during the time required to complete Phase 2. To avoid this issue, Dr. Holdnak recommended that bidding on Phase 3 be deferred until January 2018 to allow for completion of the project by the fall semester of 2018.

Mr. McKnight moved and Mr. Tannehill seconded a motion to approve deferral of the Contract for Campus Improvements Phase 3 Project as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**Softball Field  
Project**

**4.13** Dr. Holdnak requested approval to award the contract for the Softball Field Project to the sole bidder of the project and called on Mr. Jonathan Sklarski, Dewberry | Preble Rich, to present the recommendation.

Although the proposal for construction of the new softball complex was 11.5 percent higher than earlier estimates, Mr. Sklarski affirmed that that the bid was competitive and that the contractor addressed all of the important components as requested by the College administration and athletic staff. Further, he stated that rebidding could delay completion of the project.

Following discussion, Mr. Tannehill requested monthly progress reports on the project to allay his concerns regarding timely completion of the project.

Mr. McKnight moved and Mr. Warriner seconded approval to award the bid for the Softball Field Project to GAC Contractors not to exceed the amount of the bid and authorized President Holdnak to negotiate and execute the contract.

The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**Amelia G.  
Tapper Center  
for the Arts  
Roof Project**

- 4.14** Dr. Holdnak presented the recommendation to award the contract for the Amelia G. Tapper Center for the Arts Design-Build Roof Project (RFP #5-2016-2017). He stated that the College received three proposals to replace the existing roof and recommended awarding the contract to the low bidder, Kent Roofing, in the amount of \$777,438, which includes material cost, equipment cost, labor, permit costs, inspection cost, and professional engineering and design.

Mr. Tannehill moved and Mr. Warriner seconded a motion to approve the recommendation to award the contract to Kent Roofing in the amount of \$777,438. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

**Gulf/Franklin  
Campus HVAC  
Replacement  
Project**

- 4.15** Dr. Holdnak requested trustee approval to award the contract for the Gulf/Franklin Campus HVAC Replacement Project to System Service & Engineering (RFP#4-2016-2017), the low bidder at \$173,350. He noted that the current units have been in service for 19 years.

Following discussion, trustees were satisfied that the low bidder, System Service & Engineering, would meet all the requirements of the bid and Ms. Patronis moved and Mr. Roberson seconded a motion to approve the recommendation as presented. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

- 5. Actual Revenues and Expenses Compared to Budget for Most Recent Accounting Period and YTD**
- 5.1.1** Trustees reviewed the Year-to-Date Actual Revenues and Expenses Compared to Budget for fiscal year 2016-17 as of May 31, 2017.
- Actual YTD Revenues and Expenses Compared to Prior Year**
- 5.1.2** Trustees reviewed the Month and Year-to-Date Revenues and Expenses Compared to Prior Year for fiscal year 2016-17 as of May 31, 2017.
- President's Report**
- 5.2** Dr. Holdnak announced that the Bay County Board of Commissioners officially proclaimed June 6, 2017, as Lady Commodores Day. He also referred trustees to an article in the *Tallahassee Democrat*, highlighting the College's navigator program, and another article in *USA Today*, featuring a watermelon recipe prepared at the John Holley Dining Room.
- 6. Good of the Order**
- 6.1** Dr. Holdnak invited trustees to attend the BSN Pinning Ceremony to be held at 6 p.m. this evening in the Amelia Center Theatre.
- 7. Adjournment**
- 7.1** The regular meeting was adjourned at 11:40 a.m.
- 7.2** Attorney Bennett called an executive/closed session to discuss litigation involving Susan Hernandez and Gulf Coast State College.
- 7.3** At 12:14 p.m., the regular meeting was reconvened and roll was called. In attendance were Mr. Don Crisp, Ms. Elizabeth Kirvin, Mr. Tom Lewis, Mr. Jim McKnight, Mr. Steve Millaway, Ms. Katie Patronis, Mr. Ralph Roberson, Mr. Joe Tannehill, Jr., Mr. David Warriner, President John Holdnak, and Attorney Derrick Bennett.
- Mr. Lewis moved and Ms. Patronis seconded acceptance of the Mutual Settlement Agreement and Release between Susan Hernandez, My Florida Training and Testing Center, LLC, and Gulf Coast State College as proposed. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

- 7.4** The regular meeting was adjourned at 12:16 p.m.
- 7.5** Attorney Bennett called an executive/closed session to discuss litigation involving the Koon Estate and Gulf Coast State College.

- 7.6** At 12:24 p.m., the regular meeting was reconvened and roll was called. In attendance were Mr. Don Crisp, Ms. Elizabeth Kirvin, Mr. Tom Lewis, Mr. Jim McKnight, Mr. Steve Millaway, Ms. Katie Patronis, Mr. Ralph Roberson, Mr. Joe Tannehill, Jr., Mr. David Warriner, President John Holdnak, and Attorney Derrick Bennett.

Mr. Lewis moved and Mr. Warriner seconded a motion to accept the Settlement Agreement between the Koon Estate and Gulf Coast State College as proposed. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

Mr. Roberson moved and Ms. Patronis seconded a motion that there is no objection or opposition to the settlement of the Koon Estate of creditor Sikes Concrete Inc. The vote was recorded as follows: Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; Warriner, aye; and Crisp, aye.

- 7.7** The regular meeting was adjourned at 12:26 p.m.

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Secretary

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Chair, District Board of Trustees