

**FINAL  
MINUTES**

**DISTRICT BOARD OF TRUSTEES  
BUDGET AND FINANCE COMMITTEE  
GULF COAST STATE COLLEGE**

**June 14, 2017**

12:30 p.m.  
Private Dining Room

**Members Present:** Don R. Crisp (presiding), Steve D. Millaway, Katie L. Patronis, Ralph C. Roberson, and Joe T. Tannehill, Jr.

**Others Present:** Dr. John Holdnak, Dr. Cheryl Flax-Hyman, Leslie Hapner, Glen McDonald, John Mercer, Dottie Terryn, and Eileen Wilkes (recording)

**1. Call to Order** Mr. Crisp called the meeting to order at 12:45 p.m.

**2. Budget Update** Mr. Crisp called on Dr. Holdnak to present the proposed 2017-18 Gulf Coast State College Unrestricted Current Fund Budget to the Committee. Dr. Holdnak presented a summary of the 2017-18 Budget Assumptions, 2017-18 Proposed Budgets, and 2017-18 Deleted Positions.

Highlights of the proposed 2017-18 budget include:

- No tuition or fee increase.
- Enrollment based on 2016-17 actuals through May 2017.
- Actual state appropriations from the 2017-18 General Appropriations Act.
- Estimated Industry Certification Funds for 2017-18
- Personnel: includes an 8 percent increase in insurance beginning in January 2018 and includes no increase in salaries.
- The 2017-18 budget includes the elimination of fifteen permanent positions and two part-time student ambassador positions. It also includes the transfer of two full-time and one part-time position to alternative funding sources.
- Current expense based on 2016-17 actual expenditures, reduced by elimination of non-essential expenditures and closed programs.
- Capital expense: reduced for expenditures funded by performance based funding that has not been awarded for 2017-18.
- Contingencies: personnel \$100,000, current expense \$100,000, capital outlay \$100,000.

Following discussion of the proposed 2017-18 College Unrestricted Current Fund (“General Operating Fund”) Budget, Mr. Roberson moved and Mr. Tannehill seconded a motion to accept it as presented and recommend it for approval to the full board at the next regular meeting on June 29, 2017. The vote was recorded as follows: Millaway, aye; Patronis, aye; Roberson, aye; Tannehill, aye; and Crisp, aye.

- 3. Adjournment**    The meeting was adjourned at 1:48 p.m.

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Secretary

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Chair, District Board of Trustees