

FINAL
MINUTES
REGULAR MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST COMMUNITY COLLEGE

January 13, 2011

10 a.m.

Emergency Operations Center, Room 107

Members Present: Denise D. Butler, Dan A. Estes, Charles S. Isler, III (presiding), Shirley J. Jenkins, Katie L. Patronis, Linda R. Wood, Dr. Jim Kerley, and Derrick Bennett.

Members Absent: Karen L. Durden, William C. Sumner

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| 1. Call to Order | 1.1 | Chair Isler called the meeting to order at 10:03 a.m. |
| Invocation | 1.2 | Dr. Kerley gave the invocation. |
| Pledge of Allegiance | 1.3 | Ms. Butler led those present in the pledge of allegiance to the American flag. |
| Welcome to Guest | 1.4 | Chair Isler welcomed Commander Jessica Pfefferkorn, United States Navy; Mr. Lloyd Harris, chair of the Faculty Council; Ms. Barbara Cline, chair of the Professional Employee Council; and Ms. Abby Stokes, president of the Student Activities Board. Chair Isler welcomed Ms. Katie Patronis as a new trustee to the board. |
| Approval of Minutes | 1.6 | Mr. Estes moved and Ms. Wood seconded approval of the minutes of the board's December 9, 2010, meeting as distributed. The vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye. |
| | 1.6.1 | Mr. Estes moved and Ms. Wood seconded approval of the minutes of the board's November 4, 2010, workshop meeting as distributed. The vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye. |
| Lighthouse Progress Report | 1.7 | Mr. Herman Daniels provided an update for the Lighthouse project. Training is currently in progress and will continue through the development. |

**Strategic
Planning
Update**

1.8 Dr. Kerley called on Dr. Steve Nettles to provide an update on the Strategic Plan. Dr. Nettles stated two major initiatives that are currently being implemented:

- 1) Meeting with the technical education group at AD Harris helped to establish GCCC presence and promoted the Career and Technical Education (CTE) program.
- 2) The Small Business Forum at GCCC scheduled for May 18, 2011, will promote small business development opportunities.

Dr. Nettles also stated the mid-year goals are currently in review and the completion of annual goals are ahead of schedule.

**2. Attorney's
Report**

2.1.1 Mr. Derrick Bennett outlined the history of the agreement with McClure Design and Build Contractors Inc. for the project at the North Bay Center Firing Range and explained why they are in default of their contract with Gulf Coast Community College. In a motion made by Mr. Estes and seconded by Ms. Butler, the District Board of Trustees hereby declares McClure Design & Build Contractors, Inc. to be in default of their contract with Gulf Coast Community College dated March 8, 2008, for the Gulf Coast Community College Firing Range Rehabilitation ("Project"). Such breach and default of the contract shall consist but not limited to the following: Failure to complete the Project within the time constraints of the contract; failing to pay and satisfy outstanding subcontractors and suppliers on the Project; failing to remove all of the bullets and lead on the property; failing to install and maintain the proper sod on the pond and berm; improper substitution of unapproved materials on the pond and berm; failure to construct and/or repair the berm; unauthorized substitution of mats and connectors to the berm; inadequate and incomplete testing; failure to protect the improvements from impact of elements and time; failure to notify the College for inspections; failure to maintain all insurance obligations; failing to complete and/or substantially complete the work under the contract; failure or refusal to supply sufficient skilled workers or suitable materials for equipment to complete the work in a diligent, efficient, timely, workman-like, skillful and careful manner; failure or refusal to correct deficient work performed by McClure and in otherwise not fully complying with the contract, plans and specifications and further directs Dr. Kerley and staff to work with attorney for the College to complete the termination of McClure and to file any legal action against McClure or any bond or insurance company of McClure, including hiring of counsel or consultants to assist as deemed necessary by the College staff and to further exercise any and all rights available to the College in

Enter DROP

Diane M. Randall - Assistant Coordinator, Disability Support Services, Student Services, Student Support & Enrollment Management, effective December 1, 2010.

Linda B. Van Dalen - Coordinator, Disability Support Services, Student Services, Support & Enrollment Management, effective December 1, 2010.

Career Services

Employment

Catherine M. Bland - Senior Administrative Assistant (Grade 10), Budget & Student Financial Services, Administration & Finance, effective January 3, 2011, hourly rate of \$11.43, experiential credit given. Ms. Bland fills the position vacated by the promotion of Vonda J. Stichka.

Laura M. Planey - Construction Bookkeeper (Grade 10), Comptroller, Administration & Finance, effective December 22, 2010, hourly rate of \$11.43, experiential credit given.

Patricia M. Wagner - Administrative Assistant (Grade 9), Health Sciences Division, Gulf Franklin Center, effective December 14, 2010, hourly rate of \$11.51, experiential and educational credit given. Ms. Wagner fills the position vacated by the retirement of Carol Bonanno.

Ms. Wood made a motion to approve the list of personnel actions. Mr. Estes seconded and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Contract Ratifications

- 4.2** Trustees were asked to approve a list of contracts signed by 6 instructors of noncredit courses, and 5 special and overload contracts, for the total amount of \$57,923.93. After review of the contract ratifications listed under item **4.2**, Ms. Butler made a motion to accept the recommendations as presented. Ms. Patronis seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Fall 2010 Overloads

- 4.3** Trustees were asked to approve the list of the Fall 2010 overloads totaling \$36,414.85. Ms. Patronis made a motion to approve the list under item **4.3**, Mr. Estes seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

College Name Change Presentation **4.4** Dr. Kerley opened with the reminder that the Southern Association of Colleges and Schools (SACS) has approved GCCC to offer the Technology Management bachelors degree. Because of this addition, it has been speculated whether or not to change the College's name in order to recognize its expanding mission. If it is decided to change the name, the chosen name will have to be approved by the following groups accordingly: District Board of Trustees, Department of Education, Florida Legislature, and SACS. Dr. Kerley thanked Mr. Chris Thomes and the College Name Change Committee for their efforts.

In his presentation, Mr. Thomes noted that all college groups were represented on the Name Change Committee and that the media assisted the College in getting the word out to the community about the name change. An online survey was posted for one month with employees, students, and community members participating. Of the 1,700+ responses received, 74 percent were in favor of changing the College's name, with 26 percent against a name change.

Mr. Bennett stated that since other schools have similar names, there may be some legal issues with using the name "Gulf Coast College," but advised that the College would have a strong argument against any case.

Mr. Isler called on each trustee and on Ms. Stokes to voice an opinion. Following discussion, all trustees unanimously agreed that the new name should be Gulf Coast State College. Ms. Wood suggested including "serving your community" in the new logo so that our mission would still be visible.

Ms. Butler made a motion to change the College's name from Gulf Coast Community College to Gulf Coast State College. Mr. Estes seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Letter of Intent for Bachelor of Science in Nursing **4.5** Trustees were asked to approve a letter of intent for submission to the Florida Department of Education to implement a Bachelor of Science in Nursing program. This letter will serve to begin the process, not to approve the program.

Ms. Wood made a motion to accept the recommendation as presented. Ms. Butler seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Approval of Entrepreneurship Programs **4.6** Dr. Kerley stated that the two proposed certificate programs and the associate in science degree program in the field of Entrepreneurship will provide a much-needed new direction within our existing Business program offerings. Once approved by the board, a proposal would be submitted to the Florida Department of Education for approval.

Mr. Estes made a motion to accept the recommendation as presented. Ms. Patronis seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Approval of Budget Amendments **4.7** Final approval was given for the following budget amendments:
Refer to 4.7.1 Amendment 8, Restricted Current Fund (Fund 2)
Refer to 4.7.2 Amendment 9, Auxiliary Fund (Fund 3)

Ms. Jenkins made a motion to accept the recommendations as presented. Ms. Butler seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Inventoried Property Disposal **4.8** Approval was requested to dispose of equipment that the property custodians had determined no longer served the needs of the College's students or staff.

Dr. Kerley asked Mr. Herman Daniels about the items listed for year 2011, and Mr. Daniels explained that those items should have been listed as 2001.

Mr. Estes made a motion to approve the list. Ms. Wood seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

Approval of Bid #9-2010/2011 **4.9** Final approval was given for the following bid:
Refer to 4.9.1 Bid #9-2010/2011, Central Plant Boiler Replacement

The Evaluation committee recommended awarding of the central plant boiler replacement in the amount of \$337,000 to Bayou Mechanical.

Ms. Butler made a motion to accept the recommendation as presented. Ms. Jenkins seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.

- Approval of Safety Inspection Report** **4.10** Dr. Kerley stated that the safety inspection report is conducted on a yearly basis. No major findings were reported and the minor safety issues are already being addressed.
- Approval of the board is requested to allow College staff to submit the fire and safety report to the State Board of Education and the state Fire Marshall's Office.
- Ms. Patronis made a motion to approve the list. Mr. Estes seconded, and the vote was recorded as follows: Butler, aye; Estes, aye; Jenkins, aye; Patronis, aye; Wood, aye; and Isler, aye.
- 5. President's Report** **5.1.1** Dr. Kerley informed the trustees of various celebrations and highlights from across the college.
- Global Issues** **5.1.2** Dr. Kerley provided trustees with information on global issues and events.
- GCCC Foundation, Inc.** **5.2.1** The GCCC Foundation was unable to attend.
- Administrative Updates** **5.3** Dr. Kerley referred trustees to the updates provided by staff responsible for various administrative areas, highlighting major activities for each area.
- Financial Indicators Report** **5.4** The Financial Indicators Report as of November 30, 2010, was provided for trustee review.
- 6. Adjournment** **6.1** The meeting was adjourned at 11:42 a.m.

Secretary

Chairman