

MINUTES

DISTRICT BOARD OF TRUSTEES GULF COAST COMMUNITY COLLEGE

June 26, 2003

10 a.m.

E. A. Gardner Seminar Room

Members Present William C. Cramer, Jr. (presiding), Leon R. Bloodworth, J. Allen Cox, Karen L. Durden, Linda S. Grantham, Clinton V. Mayo, Dr. Stephen C. Myers, Renee C. Shoaf, William C. Sumner, Dr. Robert L. McSpadden, Julian Bennett

Others Present Dr. Linda Adair, Ken Caldwell, Brady Calhoun, Tamara Cassani, Christy Cole, Herman Daniels, Jewel Hamburg, Norris Harvey, Sue Hatfield, John Holdnak, Karin Johnson, Carole Lapensohn, Wanda Luckie, John Mercer, Fred Sale, Dr. Jeff Stevenson, Sue Suggs, Roy Varnado, Pam Whitelock

- 1. Call to Order**
 - 1.1** Chair Cramer called the meeting to order at 10:03 a.m.
 - 1.2** Dr. McSpadden gave the invocation.
 - 1.3** Mr. Mayo led those present in the pledge of allegiance to the American flag.
 - 1.4** Chair Cramer welcomed Ms. Tamara Cassani, chair of Career Council, Mr. Norris Harvey, chair of Faculty Council, and Mr. Roy Varnado, chair of Coordinating Council.
 - 1.5** No citizen answered the call to appear before the board.
 - 1.6** Ms. Shoaf moved and Mr. Cox seconded approval of the minutes of the board's meeting of May 8, 2003, as distributed. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.
- 2. Attorney's Report**
 - 2.1** Attorney Julian Bennett had no report.
 - 2.2** As approved in the schedule adopted at the meeting on May 8, the next regular meeting of the District Board of Trustees was set for 10 a.m. on Thursday, August 14, in the E. A. Gardner Seminar Room.

- Special Meeting**
- 2.3** Chair Cramer called a special meeting for 10 a.m. on Monday, August 4, in the E. A. Gardner Seminar Room. He reminded those present that, at the board's regular meeting on April 10, 2003, the board attorney had provided a detailed overview of the facts of the law pertaining to DROP (Deferred Retirement Option Program). At that time, Attorney Derrick Bennett had pointed out that GCCC's initial DROP participants (which included Dr. McSpadden) had signed letters of resignation effective June 30, 2003, and would be terminating their employment with the college on that date. Attorney Bennett also noted that after a 30-day period of non-employment, they could be re-hired although the law prohibited any prior agreement regarding future employment. Attorney Julian Bennett reiterated the facts of the law pertaining to DROP and indicated Dr. McSpadden's final day of employment with the board would be June 30, 2003, noting he would be ineligible to work for or contract with the college for a calendar month after that date. Chair Cramer indicated minutes of the board's meeting held on April 10, 2003, were available for any interested party. After trustee discussion, Chair Cramer indicated the special meeting on August 4 would be for the sole purpose of discussing the board's options for filling the presidency. Attorney Bennett recommended that the special meeting be given public notice as soon as possible.
- 3. College People and Programs**
- 3.1.1** Dr. McSpadden's report on college people and programs highlighted Tashia Morehead's invitation to try out for the 2003 USA Basketball Women's National Team; expressions of appreciation from students; faculty and staff participation in and support for community activities and organizations; and an article concerning community college challenges in Virginia.
- Community Support**
- 3.1.2** Dr. McSpadden acknowledged gifts to the GCCC Foundation from International Paper, The Orchestra of St. Andrew Bay, Rotary Club of Panama City Northside Chapter, and the Earl Hutto Foundation, Inc.
- Legislative Update**
- 3.2.1** Dr. McSpadden shared articles related to imminent student fee increases in universities and community colleges.
- 4. Wellness Complex**
- 4.1.1** Mr. John Holdnak, vice president of administrative services, reported that the majority of punch list items on the Wellness Complex Project had been completed. He noted that the old gymnasium would likely be demolished in September and that a change order would be presented at a subsequent meeting to close out the project.
- Student Union West Expansion**
- 4.1.2** Mr. Holdnak reported progress on the Student Union West Expansion Project. He noted no delays in the work related to the new second and third floors but acknowledged some delays in work on the

first floor due to unforeseen existing conditions. A change order will be presented at the next regular meeting of the board.

**Language Arts
Building
Remodeling**

4.1.3 Mr. Holdnak reported that a small but well-distributed amount of asbestos had been discovered in the Language Arts Building just prior to the beginning of construction. To avoid substantial delay in the remodeling project, the college had requested and received a waiver of bid requirements that permitted employment of the contractor selected for a similar asbestos abatement process in the Rosenwald Junior College Classroom Building. Trustees referred to a letter from J. David Armstrong, Jr., Florida's community college chancellor, which granted the waiver in accordance with provisions of Rule 6A-14.0734(3), Florida Administrative Code. Mr. Armstrong's letter stated the waiver was based on the emergency circumstances described in the request and could be used for that purpose only. Mr. Holdnak indicated that based on the waiver, he had contracted with Glennco, Inc., the contractor that had been secured in a competitive bid process for the Rosenwald building asbestos abatement project. The contract price of \$75,000 was equivalent to the price negotiated for the Rosenwald project, which was considered similar to the Language Arts Building project. Mr. Holdnak indicated that the timing of the events had been such that the contractor had been able to begin work immediately after completing the adjacent project, shortening the delay in beginning the remodeling project. In response to a trustee question, Mr. Holdnak stated this would require no change in the contracted completion date of the remodeling project since the contractor would be allowed 200 days from start to finish. Following discussion, Ms. Durden moved and Dr. Myers seconded approval of an emergency purchase order authorizing payment of \$75,000 to Glennco, Inc., for asbestos abatement in the Language Arts Building. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Rosenwald
Building
HVAC
Renovation**

4.1.4 Mr. Holdnak reported that asbestos abatement in the Rosenwald Junior College Classroom Building had been completed and that the general contractor's HVAC work was well under way. He presented Change Order 1, which would increase project cost by \$36,119.16, and itemized elements of the change order as follows:

- Direct purchase of materials - \$ 4,639.84
- Revised trench system - 7,500.00
- Asbestos abatement + 1,575.00
- New bathrooms +\$46,684.00

Mr. Holdnak noted that the bathroom addition would require 45 days, extending completion of that portion of the project to September 28,

2003; however, the completion date for the remainder of the project would not change. Ms. Durden moved and Ms. Grantham seconded approval of Change Order 1, which would increase project cost by \$36,119.16. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Chiller/Cooling
Tower Addition**

4.1.5 Mr. Holdnak reported the Chiller and Cooling Tower Addition Project was proceeding on schedule. He presented Change Order 2, which would reduce project cost by \$156,387.46 resulting from direct purchase of materials. Following discussion, Mr. Sumner moved and Ms. Grantham seconded approval of Change Order 2, reducing project cost of \$156,387.46. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Health
Sciences
Contracts**

4.1.6 Trustees were asked to approve a new contract with Jackson Hospital of Marianna, Florida, which would allow scheduling of clinical experiences for students in the Radiography program. In addition, trustees were asked to approve modifications of existing contracts with Bay Medical Center, Tyndall Air Force Base, and Central Florida Community College related to health sciences programs. Following discussion, Ms. Shoaf moved and Dr. Myers seconded approval of the new contract and the contract modifications as presented. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Agreement with
Florida DOT**

4.1.7 Mr. Holdnak requested board approval of an agreement with the Florida Department of Transportation, which authorized administration of \$991,307 in flow-through federal funding for the design and construction of a pedestrian crossing and related work on the site of the college's environmental education center at Camp Helen State Recreation Area. He acknowledged the efforts of Ms. Lynn Gager, who had recently resigned her full-time position and would be moving from the area, in securing this federal funding. Mr. Holdnak noted that Ms. Pam Whitelock, dean of lifelong learning, and he were now the college contacts for the Environmental Education Center project. Mr. Bloodworth moved and Ms. Grantham seconded approval of the agreement as presented. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Bid
2003-10**

4.1.8.1 Of the 11 bids invited for video equipment and accessories, eight responses had been received. Dr. McSpadden reviewed bid results and recommended the following:

Accept lowest bid for each item and award as follows:

- Items 1, 2, 3, 4, 5, and 10 from Bay Electronics Supply of Panama City, Florida
- Items 6, 7, and 8 from Troxell Communications, Inc., of Tampa, Florida
- Item 9 from Custom Fit, Inc., of Chantilly, Virginia

Total amount of award: \$75,508.98

Following discussion, Mr. Cox moved and Mr. Mayo seconded acceptance and awarding of low bids as recommended for a total of \$75,508.98. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Bid
2003-11**

4.1.8.2 Of the five bids requested for pavement rehabilitation of the south parking lot, five responses had been received. Dr. McSpadden recommended acceptance of the low bid and awarding of the project to C. W. Roberts Contracting of Hosford, Florida, for \$192,107. Following discussion, Ms. Durden moved and Mr. Cox seconded acceptance of the low bid and awarding of the project to C. W. Roberts Contracting of Hosford, Florida, for \$192,107. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**2003-2004
Budget**

4.1.9 On behalf of the Budget Committee (Trustees Cramer, Mayo, and Sumner), which had met on June 16, 2003, Chair Cramer recommended approval of the college's operating budget for fiscal year 2003-04. He indicated the budget was based on revenues of \$23,475,755 and expenses of \$23,381,343. He acknowledged the challenging financial situation of the state and noted that the Florida Legislature had imposed a 7.5 percent increase in student fees, which was included in the new budget. Placing that into perspective, Chair Cramer indicated the increase for Florida residents would be less than \$4 per-credit-hour and would result in an approximate increase of \$50 per full-time student. He expressed regret on behalf of the committee for the necessity to raise fees but indicated the new fees would likely fall below the state average of fees charged at the 28 community colleges. In an effort to minimize the impact of the fee increase, the committee recommended that the GCCC Foundation consider increasing the amount of its scholarship awards. He acknowledged the significant role played by the foundation in providing supplemental financial support, indicating such support placed GCCC in an enviable position. Chair Cramer additionally acknowledged the important role of college employees in implementing the college's fiscally conservative

management style, which was essential during times of economic crisis. He also commended the faculty for their critical role in student success, which is consistently evidenced in a myriad of state reports and other measurement indicators. In that context, Chair Cramer indicated the recommended budget included the following personnel benefits:

- Increase of 4% in employee salaries, with a minimum increase of \$1,000
- Increase of 4% in instructional overload pay
- Funding to absorb a 15% anticipated increase in medical insurance premiums (board to continue to pay 85% of individual employee coverage)
- Adding Veterans Day to the approved list of college holidays for students and employees

Chair Cramer concluded his report by indicating the operating budget's fund balance would exceed the state's required minimum of 5 percent, at 7.73 percent.

Ms. Durden, immediate past president of the GCCC Foundation, directed Ms. Carole Lapensohn, foundation executive director, to place discussion of scholarship increases on the agenda of the next meeting of the foundation's board.

Ms. Grantham moved and Ms. Durden seconded approval of the operating budget for 2003-04 as recommended. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Budget
Amendment 24**

4.1.10.1 Budget Amendment 24 to the Auxiliary Fund was presented for approval. Following an explanation of the amendment's purpose, Dr. Myers moved and Ms. Shoaf seconded approval. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Budget
Amendment 25**

4.1.10.2 Budget Amendment 25 to the Restricted Current Fund was presented for approval. Following review of the amendment's purpose, Mr. Sumner moved and Ms. Grantham seconded approval. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Budget
Amendment 26**

4.1.10.3 Budget Amendment 26 to the Unrestricted Current Fund was presented for approval. Following an explanation of the amendment's purpose, Mr. Mayo moved and Ms. Shoaf seconded. The vote was

recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Obsolete and
Worthless
Property**

4.1.11 Mr. John Mercer, dean of business affairs, led review of a listing of items determined to be obsolete or worthless. He called particular attention to Item 16870, a Steinway grand piano, which needed extensive repairs and was no longer needed by the college. He indicated that the college was investigating appropriate disposal of the instrument, which would likely result in selling it, and he agreed to report the outcome to the board. Mr. Mercer indicated that Item 19988, a Kodak digital projector, had been damaged when received by the college and had been replaced by the vendor; board action would permit removal of the damaged item from college inventory records. Items 21426 and 21583, Dell computers, had been stolen and needed to be removed from inventory records. Dr. Myers moved and Mr. Cox seconded approval of disposal of the listed items as requested. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Financial
and Energy
Statement**

4.1.12 Dean John Mercer led review of a statement of activity in the General Current Fund for the period July 1, 2002, through May 31, 2003, as well as accompanying energy consumption and purchase activity reports.

**Warrants
Register**

4.1.13 Chair Cramer called attention to the availability of the Warrants Register for examination.

**Athletic
Association
Audit**

4.1.14 The audit of the Gulf Coast Athletic Association, Inc., and its IRS Form 990, Return of Organization Exempt from Income Tax, for the period January 1, 2002, through June 30, 2002, was lodged with the board. Mr. Mercer indicated the auditors found that the association's financial statements fairly and accurately presented its financial position in all material respects. Although no board action was required, Ms. Grantham moved and Mr. Sumner seconded a motion acknowledging that the audit had been lodged. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Professional
Personnel**

4.2.1 After review of the professional personnel recommendations that appear below, Ms. Shoaf moved and Mr. Cox seconded approval. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

Employment

Benjamin, Mary S. --- Coordinator, Dental Programs, Health Sciences Division, effective July 1, 2003 - June 30, 2004, salary of \$49,500

Hatfield, James M. --- Coordinator of Men's Basketball, Wellness and Athletics, effective May 16 - June 30, 2003, salary of \$5,703 (based on annual salary of \$46,519)

Ropelis, Laura A. --- Coordinator, Gulf/Franklin Center, Student Development, effective June 12 - June 30, 2003, salary of \$1,569 (based on annual salary of \$31,500)

Walz, Robert J. --- Manager II, Small Business Development Center, effective May 12 - June 30, 2003, salary of \$3,331 (based on annual salary of \$24,150); funded by VBOC grant

Reclassification

Barr, Jim L. --- From Assistant Coordinator, Public and Community Services, to Coordinator, Education Partners and Programs, Lifelong Learning, effective June 2 - June 30, 2003, salary of \$2,655 (based on annual salary of \$33,000)

Brown, Beverly S. --- From GED Technology Skills Manager, Success Center, to Family and Technology Skills Manager, Student Support Services, effective July 1, 2003 - June 30, 2004, no change in salary; funded by GED/Passport and Student Support Services grant

Cole, Christy N. --- From Career and Educational Development Specialist, Student Development, to Coordinator, Community Relations, Institutional Advancement, effective July 1, 2003 - June 30, 2004, salary of \$32,032

Mass, Charles J. --- From Coordinator, Certified Computer Instruction, to Chair, Technology Division, effective July 1, 2003 - June 30, 2004, salary of \$58,774

Mikolajczyk, Deborah --- From Assistant Coordinator, Business and Industry, to Coordinator, Marketing and Training, Lifelong Learning, effective May 16 - June 30, 2003, salary of \$3,862 (based on annual salary of \$31,500); funded by VBOC and SBDC grant

Mix, John B. --- From Professor to Chair, Natural Sciences Division, effective July 1, 2003 - June 30, 2004, salary of \$81,308

Reese, Donald E. --- From Assistant Professor to Chair, Social Sciences Division, effective July 1, 2003 - June 30, 2004, salary of \$57,716

Tillie S. Suggs --- From Assistant Professor to Chair, Health Sciences Division, effective July 1, 2003 - June 30, 2004, salary of \$77,001

Todd, Sharon O. --- From Transcript Evaluation Specialist to Coordinator of Enrollment Services, Enrollment Services and Research, effective July 1, 2003 - June 30, 2004, salary of \$32,032

Wilson, Gerry S. --- From Assistant Professor to Chair, Mathematics Division, effective July 1, 2003 - June 30, 2004, salary of \$69,159

Reemployment

Bedford, Terri A. --- Volleyball Coach, Wellness and Athletics, effective July 1, 2003 - June 30, 2004, salary of \$3,500

Bortnick, Kristin L. --- Volleyball Coach, Wellness and Athletics, effective July 1, 2003 - June 30, 2004, salary of \$3,500

DROP Entry

Luckie, Wanda C. --- Coordinator, Institutional Effectiveness, Institutional Advancement, effective August 1, 2003

Resignation

Gager, Lynn L. --- Coordinator, Public and Community Services, Lifelong Learning, effective May 30, 2003

Herzog, James B. --- GED Transition Counselor, Developmental Studies, effective June 19, 2003

Long, Kathleen F. --- Coordinator, Registration, Enrollment Services, effective June 2, 2003

Revision of Resignation

Carmichael, Mary L. --- Student Activities Specialist, Student Development, from February 23, 2003, to February 28, 2003

**Career
Service
Personnel**

4.2.2 After review of the career service personnel recommendations listed below, Mr. Mayo moved and Dr. Myers seconded approval. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

Employment

Lowery, Tomica L. --- Miscellaneous 1, part-time (Grade 1), Student Development, effective May 12, 2003, hourly rate of \$6.37, including experiential credit

Fitzgerald, Nicole Y. --- Lifeguard (Grade 3), part-time, Wellness and Athletics, effective May 5, 2003, hourly rate of \$6.60

Harrison, Kimberly D. --- Senior Clerk Typist (Grade 9), Lifelong Learning, effective June 23, 2003, hourly rate of \$9.37, including educational and experiential credit

Spencer, Scott T. --- Administrative Secretary (Grade 10), Mathematics Division, effective May 16, 2003, hourly rate of \$9.21, including experiential credit

Reclassification

Brown, Darby H. --- From Administrative Assistant (Grade 10), Workforce Development, to Administrative Secretary (Grade 10), Health Sciences, effective May 19, 2003, no change in salary

Cassani, Tamara --- From Administrative Secretary (Grade 10), Success Center, to Administrative Secretary (Grade 10), Student Development, effective July 1, 2003, no change in salary

Westlake, Christopher J. --- From Senior Cashier (Grade 10) to Senior Bookkeeper (Grade 13), Business Affairs, effective May 1, 2003, hourly rate of \$11.83

DROP Entry

Adams, Jean M. --- Administrative Secretary (Grade 10), Public Safety, effective July 1, 2003

Taylor, Shirley H. --- Administrative Secretary (Grade 10), Human Resources, effective July 1, 2003

Resignation

Ayers, Jennifer D. --- Senior Clerk Typist (Grade 9), Lifelong Learning, effective June 6, 2003

Reep, Tracy L. --- Teacher's Aide (Grade 9), part-time, Success Center, effective May 9, 2003

Selby, Dennis E. --- Teacher's Aide (Grade 9), part-time, Success Center, effective May 9, 2003

Shapiro, Dorothy M. --- Lifeguard (Grade 3), Aquatics, Wellness and Athletics, effective May 31, 2003

Stromberg, Lillian --- Administrative Secretary (Grade 10), Enrollment Services, effective May 12, 2003

Thayer, Benjamin J. --- Lifeguard (Grade 3), Aquatics, Wellness and Athletics, effective May 31, 2003

Tobias, Corey W. --- Teacher's Aide (Grade 9), part-time, Disabled Student Services, effective June 19, 2003

Verhelst, Robert J. --- Lifeguard (Grade 3), Aquatics, Wellness and Athletics, effective May 31, 2003

Zipperlein, Kristina M. --- Lifeguard (Grade 3), Aquatics, Wellness and Athletics, effective May 31, 2003

**Ratification
of Contracts**

4.2.3 Mr. Sumner moved and Mr. Bloodworth seconded ratification of contracts signed by 17 instructors of credit courses, 45 instructors of noncredit courses, 39 consultants, and 20 special contractors, as well as Summer A overload contracts totaling \$227,230.13. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Foundation
Report**

4.3.1 Ms. Carole Lapensohn, executive director of the GCCC Foundation, Inc., reported assets were back up to \$14 million. She indicated committees had begun meeting and were planning for the new year. She concluded by indicating an estate-planning workshop was being developed by Attorney Chuck Isler, a member of the foundation's Board of Directors.

**Strategic Plan
For 2003-2006**

4.3.2 Ms. Wanda Luckie, coordinator of institutional effectiveness, presented an overview of the work of the Assessment and Strategic Planning Council during 2002-03 and requested approval of the Strategic Plan for 2003-2006. Ms. Grantham moved and Ms. Durden seconded approval of the plan as presented. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

- 5. Transfer Student Performance**
- 5.1.1** Dr. Linda Adair, executive vice president and chief instructional officer, shared a report reflecting the performance of GCCC students who transfer to State University System institutions. The data was for fall 1999 and had been published recently as a part of the Florida Department of Education's *Articulation Report*. The data indicated that the average cumulative GPA (grade point average) of GCCC's transfer students, at 3.13, was second highest among the GPAs of students transferring from the state's 28 public community colleges. Included in the report was information that compared the average GPA of students who transfer prior to earning 60 hours at the community college and those who transfer after earning the Associate in Arts degree. Dr. Adair characterized the report as an indication of the quality of GCCC's instructional program and the performance of the faculty. Chair Cramer commended faculty members for their role in the continuing success of GCCC students.
- Noncredit Course Approval**
- 5.2.1** Trustees reviewed a listing of new noncredit courses offered by Lifelong Learning. Following discussion, Mr. Bloodworth moved and Ms. Grantham seconded approval of the courses and instructors as requested. The vote was recorded as follows: Bloodworth, aye; Cox, aye; Durden, aye; Grantham, aye; Mayo, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.
- Homeland Security Report**
- Ms. Pam Whitelock, dean of lifelong learning, shared an update on homeland security issues, highlighting a recent meeting with the Assistant Deputy Undersecretary of Defense for Advanced Systems and Concepts in Washington, D.C. She indicated that the presentation was very well received and that federal policy makers share GCCC's vision for ensuring that specific, measurable standards be used to assess training proficiencies of first responders throughout the country. Chair Cramer emphasized the critical need for collaboration between the Homeland Security and Defense departments to ensure consistency in military and civilian training. He commended Ms. Whitelock for her excellent presentation and representation of GCCC, the nation's community colleges, and the State of Florida.
- Student Development**
- 5.3.1** No Student Development matters were presented.
- 6. Good of the Order**
- 6.1** Dr. McSpadden expressed his love for Gulf Coast Community College and his appreciation for the privilege of being a college employee for the past 34 years.
- 7. Adjournment**
- The meeting was adjourned at 11:30 a.m.